
CENTRAL REGION COUNCIL ON WORKFORCE SERVICES
Monthly Meeting Minutes
Thursday, September 25, 2003
1:00 p.m.

Presiding: Jane Reister Conard, Chair

Present: Charles Daud, Greg Diven, Norman Fitzgerald, Todd Henriksen, Paul Jackson, Brad Maughan, Louie Silveira, Karen Silver, Russ Thelin and Dean Walker.

Excused: Susan Archibeque, Edward Armour, Allan Ayoub, Jan Cook, John Hill, Douglas Johnston, Stephen Ronnenkamp, Kevin Schofield, Melva Sine, Kerry Steadman, Commissioner Gene D. White and Megan Wiesen.

Absent: Cynthia Brothers, Deirdre Darby Duffin, Representative Brent Goodfellow, Bo Hall, Elizabeth Heath, Councilman David Wilde and Julie Zimmerman.

Guests/Volunteers: Edie Fauver

Staff: Bill Bridge, Leno Franco, Diane Lovell and Verene Froisland.

Call to Order & Announcements

Absent a quorum, Jane Reister Conard, Chair, called the meeting to order at 1:08 p.m. and welcomed all those in attendance. Chairperson Conard gave a special welcome to Louie Silveira, a new Council member, Bill Bridge, Manager of the Metro Employment Center and Norm Fitzgerald who has been on leave due to some health challenges.

Karen Silver and the Basic Needs Committee were acknowledged for the customer information cards that are being created and adopted Statewide. Ms. Silver stated that Sarah Brenna will be taking the information cards to an internal group of Workforce Services employees to review for accuracy and then changes, if any, will be made.

Chairperson Conard noted that an individual Council member can make a difference and congratulated Ms. Silver.

The Council of Councils meeting will be held on Thursday, October 9th and Friday, October 10th at the University Park Hotel. There will be an Executive Committee meeting on Thursday, October 9th beginning at 2:30 p.m. and lasting for about 45 minutes. Everyone is invited to attend.

The Council currently has two vacancies for small business. If the Council members know of anyone to fill these vacancies, please let Chairperson Conard or Diane Lovell know. According to labor market information, the Council could use representation in the retail and financial industries.

Chairperson Conard thanked Dean Walker for attending the annual Salt Lake Chamber of Commerce Meeting representing the Council. She then asked him to make a few comments.

Mr. Walker stated that the Annual Chamber of Commerce Meeting was a very nice event. He feels that there will be excellent coordination with the business community with Lane Beattie as the new president.

CONSENT AGENDA

Approval of Minutes – Central Region Council meeting of Thursday, August 28, 2003 and Executive Committee meeting of Thursday, September 11, 2003.

Paul Jackson moved to approve all of the items listed under the Consent Agenda. Ms. Silver seconded the motion. All voted “Aye”. The motion passed.

Agenda Management Calendar

Chairperson Conard referred to the Agenda Management Calendar and reviewed the Council meetings for November 6th and December 11th – noting that both meetings are being held earlier in the month.

Committee Reports & Mission Statements

Basic Needs – Ms. Silver reviewed the committee’s new Mission Statement:

“To ensure all job seeker populations are made aware of and included in existing programs including employment services, education, training opportunities and community resources.”

Ms. Silver then referred to the “Functional Responsibilities” handout included in the packet and indicated a change under the Basic Needs heading. She would like to delete the word “employer” from the last sentence so that it reads as follows: “...to create ~~employer~~ awareness of DWS services and resources.”

Ms. Silver continued by stating that she attended the Unity public meeting on September 18th and that Edie Fauver is planning to attend the Unity public meeting scheduled on September 27th. They are attending the meetings to address the lack of access to services and opportunities on the west side of Salt Lake. Ms. Silver will have a complete report at the next Council meeting.

Marketing – There was no report at this time.

Training & Development – Mr. Jackson referred to the “Functional Responsibilities” handout and indicated a change under the Training & Development heading. The last portion of the last sentence that reads “and also oversees Supervising Today’s Workforce” should be deleted since that contract will lapse. Mr. Jackson then stated that there was a Vendor Fair on September 12th at the Midvale Employment Center – it was a good event and well attended. Mr. Jackson reviewed the Training Provider Application for the Academy of Nursing. The Academy of Nursing is proposing to train Certified Nursing Assistant’s (CNA), Phlebotomists, Emergency Medical Technician’s (EMT) and Registered Nurses (RN). The Training & Development Committee agreed to recommend approval for the CNA, Phlebotomy and EMT and to put a hold on the RN program at this time. Mr. Jackson then pointed out that one of the requirements for approval is that the wage placement for all individuals enrolled must be at least \$9 per hour and some of the jobs start at \$8 per hour. Mr. Jackson asked if this is something that should be addressed.

Ms. Lovell stated that the policy for approving training provider applications and applicants is being reviewed and that it is her understanding that the language may be changed to indicate that the “average” wage should be \$9. Ms. Lovell then noted that other applications/programs have been approved with wages less than \$9 per hour.

Mr. Jackson moved to recommend approval to the State for the Academy of Nursing to train for CNA, Phlebotomy and the two levels of the EMT. Mr. Walker seconded the motion. All voted “Aye”. The motion passed.

Facilities – Leno Franco stated that the top two projects for the Facilities Committee are the Tooele Employment Center and the Downtown Employment Center.

Mr. Fitzgerald asked about the status of the Temporary Placement Office (TPO). Mr. Maughan responded by stating that he spoke with Raylene Ireland recently and they both agree that the Central Region should not be involved with the TPO at this time. It is hard to justify having a person there with little to do when there is such a high demand for supportive services. Mr. Maughan will update the Council at the next meeting.

Chairperson Conard thanked Mr. Franco for his report and stated that she hopes to hear more from him on October 9th at the Executive Committee meeting.

Youth Council – Mr. Jackson stated that a press conference was held yesterday to announce the Chamber of Commerce's involvement with the Youth EmployAbility Services (YES) Program. Mr. Jackson then deferred to Mr. Maughan to discuss the event.

Mr. Maughan stated that the goal of the Chamber's involvement is to better involve the business community in dealing with employment for our youth – especially at risk youth. The press conference went very well and he feels that it was successful.

Chairperson Conard referred the Council members to the financial reports in the packet in lieu of having a Financial Committee report.

Regional Director's Report

Mr. Maughan distributed photocopies of the PowerPoint slides for his report. Mr. Maughan reviewed the following topics with the Council members: Business Environment, Operational Highlights, Employment Performance, Supportive Services Performance and Universal Measures. He then reviewed 2003 Goals and New Goals that have been established thus far for 2004.

Chairperson Conard thanked Mr. Maughan for his report and stated that it was very informative. She then requested that his PowerPoint slides be e-mailed to all Council members for their review.

Old Business

Ms. Silver spoke concerning childcare and wondered if there is a possibility of looking again at having childcare in the Expo Employment Center. Mr. Maughan stated that childcare could again be pursued for a third time; however, he wouldn't recommend it and would be very disappointed if childcare was made available again and utilization levels remained low.

New Business

There was no new business at this time.

Public Comment

There was no public comment at this time.

As there was no further business, the meeting adjourned at 2:21 p.m.